

Instructions For Filling Concept Scorecard

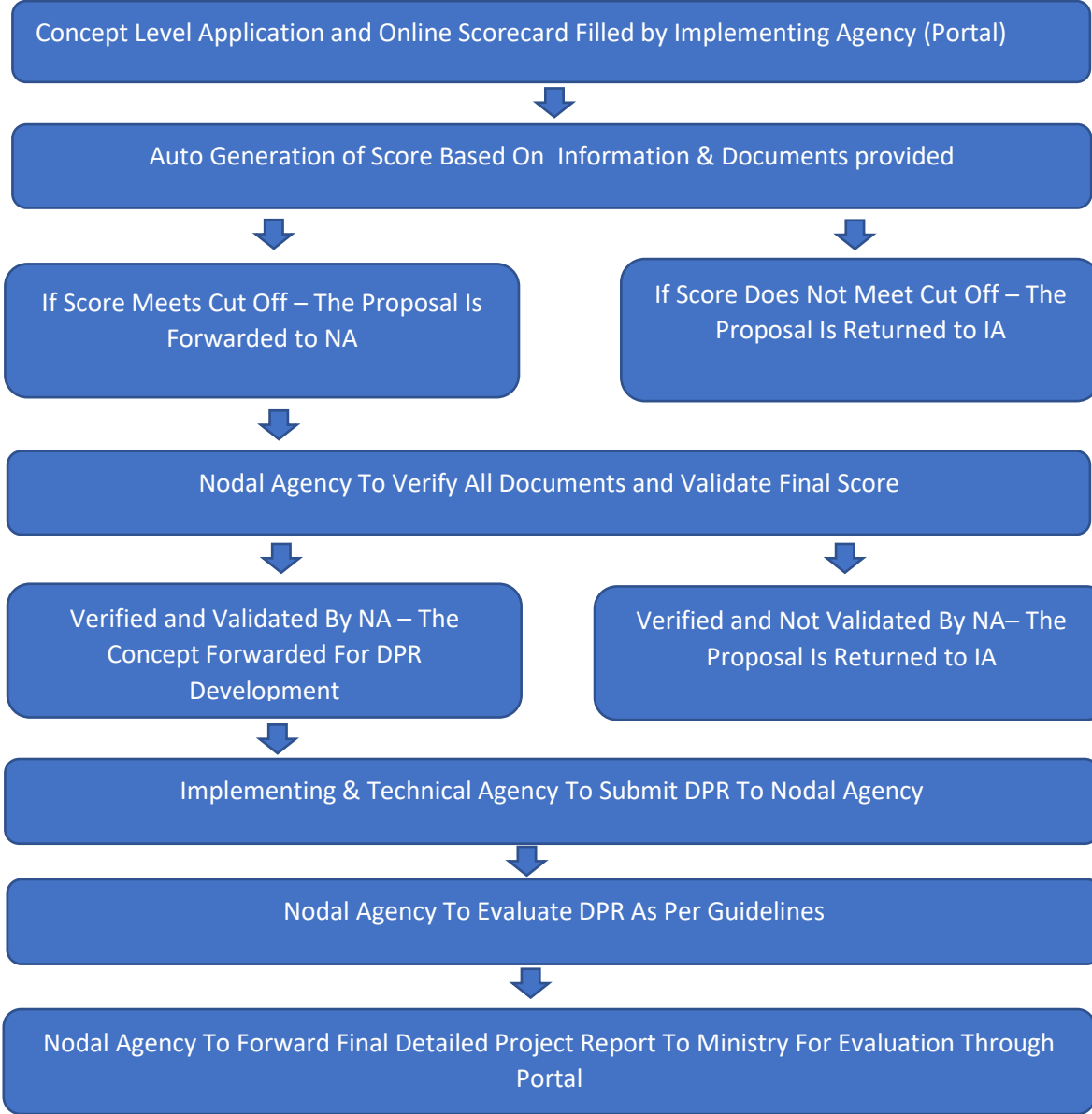
Ministry has decided for an early-stage evaluation of the concept application and to take up the most feasible proposals for further DPR (Detailed Project Report) development. The early-stage evaluation of the application will be done through an automated score card system after filling the concept application form on the Sfurti portal. All the concept proposals already submitted will be directed to applicant/IA back on the portal and following steps are required to be followed by applicants/IAs.

- For Applicant/Organization which is already registered as Implementing Agency on Sfurti portal - Applicant needs to login through their ID on Sfurti portal and select the type of organization from the three given options below:
 - If IA is a Pvt Org or Non-Governmental Organization – Please select NGO
 - If IA is a Farmers Producers Organization/Producer Company/Artisans Federation & SPV is the proposed IA – Please select SPV
 - If IA is a body of State or Central Government/PRI – Please select, GO

Note: In case Applicant/Organization is registering on the SFURTI Portal as Implementing Agency for the first time, then the type of Organization (NGO/Government Organization/Special Purpose Vehicle) to be selected during the registration process. Hence the type of organization, need not be selected again after logging in and while filling the scorecard.

- The instructions to fill score card and user manual will be available as a pop up on the portal also, to guide the IA in form filling procedure.
- The Implementing Agency is required to **upload duly filled Concept Application Form, before filling** the online score card.
- The system of Scorecard of the proposal is based on self-assessment and automated scoring, developed on certain indicators/parameters.
- Every indicator/parameter has options, and the same will be chosen by Implementing Agency, unless specified otherwise. Each option has an assigned score and once all the indicators/parameter are filled a final score card will be generated automatically.
- For every indicator/parameter, supporting evidence needs to be furnished and uploaded.
- Based on the information and documents uploaded in the scorecard, a final consolidated scorecard will be generated, which will determine whether the concept will go forward to the next stage of the application process or not.
- The applicant will select the Preferred Nodal Agency before submission of application and will forward the application to the same Nodal Agency.
- The concerned NA will verify the information of the application form with the supporting evidence or uploaded documents and will validate the scores against each indicator or parameter.
- All validated concept applications will be taken forward for DPR development and others will be returned to the applicant or Implementing Agency.

A detailed process flow is given as below for clarity, in the next page.



General Guidelines/Instructions For Filling The Online Application and Scorecard

1. Preliminary Requirement Before Filling Online Application & Scorecard

1. Before applying online, Implementing Agencies are advised to go through the **Concept Application Form** in detail and Online Scorecard after reading the **Instructions** carefully.
2. Fill all indicators in the scorecard that are relevant by ticking (✓) the check box / radio button as required. All indicators are mandatory and must be filled in; otherwise, the form may be rejected.
3. The form and scorecard is divided into two sections – **Assessment of Implementing Agency and Assessment of Project Concept**.
4. Once the IA have completed the entire process for an indicator, it will be allowed to move to the next indicator.
5. Please ensure that all information as well as **supporting documents provided are correct**, which needs to be uploaded as evidence against respective indicator.
6. Only one application from can be uploaded for one project and **multiple forms will not be accepted** for the same project by same implementing agency.
7. At least one supporting document needs to be uploaded as evidence against each indicator, **except for one indicator 'Nature of District'**. The list of Nature of District is given as **'Annexure'** of this document and no supporting document is required to be uploaded as evidence, in this case.
8. The system will upload only one **supporting document for each indicator (as PDF only)**. In case multiple documents are to be uploaded as evidence in support of one indicator, then the files should be merged and uploaded as one single PDF, as against the specific indicator.
9. The size of the document to be uploaded **should not exceed more than 5 MB** for each indicator.
10. The total score is of **100 marks** and the application must secure **minimum score of 60%** marks to qualify for the next stage.

2. Instructions/Guidelines To Be Followed For Filling Scorecard

2.1 When Applicant/Organization Applying As Implementing Agency Is Non-Governmental Organization (NGO) and Private Entity:

S No	Item Details	Scoring Criteria	Explanation Of Scoring Criteria	Documents To Be Uploaded
1	Period of work experience in the proposed sector, within last 10 years	Less than 6 months experience: 0 marks Six months to 1 Year: 1 mark More than 1 Year - 2 Years: 2 marks More than 2 Years - 3 Years: 3 marks More than 3 Years - 5 Years: 4 marks More than 5 Years: 5 marks	Work experience means projects/activities done made by IA which is familiar or similar to trainings, capacity building, market linkages, etc. (either completed or ongoing) Proposed Sector means the same sector or traditional industry for which the project has been applied for. Experience is not restricted to the proposed cluster or districts and can be from any other locations. Cumulative years/months of experience can be taken as duration, which may be from one or more projects, of past 10 years from the date of application. For any ongoing project, the duration completed till date only to be considered and not the entire project duration. For Instance, if IA has done a below projects in past 10 years, in the proposed sector and date of application is 1 st Nov 2021: Design development training (Jan 2013-Dec 2015); Formation of SHG and Capacity Building (April 2019-March 2021); Training in Value addition and packaging (August 2020-December 2021); Then, the total experience of IA is 5 years 3 months and will secure score of 5 marks.	Self-attested year wise project summary report supported by one or more of the following documents which together justify experience in the sector: 1. Project Initiation Reports 2. Project Completion Reports 3. Project Evaluation/Monitoring reports Year wise summary report should substantiate the number of years selected.

2	<p>Period of Work experience in the district where proposed cluster is located, within last 10 years</p>	<p>No Experience: 0 marks Less Than 1 Year: 2 mark 1 Year - 2 Years: 4 marks More than 2 Years-5 Years: 6 marks More than 5 Years - 8 Years: 8 marks More than 8 Years: 10 marks</p>	<p>IA's engagement in the cluster villages or other villages in the district with good rapport with artisans and other stakeholders to be assessed, through all interventions made by IA in last 10 years, from the date of application. Cumulative years/months of experience can be taken as duration, which may be from one or more projects. IA may be registered in some other place but must have presence and engagement in the proposed cluster. For instance, XYZ Trust having its local office in Bhagalpur district and have applied for Silk Weaving Cluster with few of the villages on 1st Nov 2021. XYZ Trust has below competed and ongoing projects in Bhagalpur district: Silk Reeling and Dyeing: Jan 2011-Dec 2015 Community Health and Hygiene: Apr 2020- Mar 2021; Women Empowerment and Skilling: Jan 2020- Dec 2021. Total Experience of XYZ Trust is 5 years 10 months and will secure 8 marks for this indicator.</p> <p>NGOs registered in Delhi with work experience in any part of Delhi will be considered for the NCR region and the vice versa</p>	<p>Self-attested year wise project summary report supported by one or more of the following documents which together justify experience in the district:</p> <ol style="list-style-type: none"> 1. Project Initiation Reports 2. Project Completion Reports 3. Project Evaluation/Monitoring reports <p>Year wise summary report should substantiate the number of years selected.</p>
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3	Length of existence of the Organization	<p>Less than 1 Year: 0 Marks 1 Year - 2 years - 2 Marks More than 2 Years- 4 years- 4 marks More than 4 Years - 7 years - 6 Marks More than 7 years - 10 Years - 8 Marks More than 10 years - 10 Mark</p>	<p>Total number of years of existence from the date of incorporation of IA and long-term commitment towards development of poor/marginalised to be assessed. In case IA has changed its name in the due course of time then relevant document needs to be furnished.</p>	<p>Certificate of Incorporation, with renewal if applicable</p>
4	Number of Beneficiaries covered by the Organization in the past, in the district	<p>Less than 50 beneficiaries - 0 marks 51- 150 beneficiaries - 1mark 151 - 300 beneficiaries - 2 marks 301 - 500 beneficiaries - 3 marks 501 - 700 beneficiaries - 4 marks More than 700 beneficiaries - 5 marks</p>	<p>The number of beneficiaries reached by IA through different initiatives at the proposed district to be listed. The beneficiaries may be from any other sector or traditional industry. For instance, is IA has conducted design development training to 50 weavers, skill upgradation training 200 women on stitching and conducted health campaigns for 100 beneficiaries in the district, then the total number of beneficiaries covered by IA is 350. Accordingly the IA will secure 3 marks for this indicator.</p>	<p>Self-attested village wise number of beneficiary summary report supported by one or more of the following documents clearly indicating number of beneficiaries covered by the organization in the district: 1. Project Initiation Reports 2. Project Completion Reports 3. Project Evaluation/Monitoring reports</p>
5	Type of Intervention Covered by the Organization as IA	<p>Research or Baseline work only: 1 Marks Trainings, Capacity Building and Skill Upgradation Activities: 2 Marks Mobilisation and formation of collectives/PGs/SHGs/FPOs: 3 Marks</p>	<p>Score to be given based on respective previous interventions or activities done by IA, in mentioned areas, as categorised in scoring criteria. Multiple options can be selected in this case based on the interventions made by IA. For instance, if IA has engagement related to mobilisation and formation of collective only</p>	<p>Self-attested summary report supported by one or more of the following documents clearly indicating the types of interventions undertaken: 1. Project Initiation Reports</p>

		Production and Marketing Support of Collectives/Artisans/Enterprise: 4 Marks	then 3 marks will be allotted. However, if IA has engagement across all categories then a cumulative of 10 marks will be allotted.	<p>2. Project Completion Reports</p> <p>3. Project Evaluation/Monitoring reports</p> <p>4. Any awards or certificates received</p>
6	Average Annual Expenditure or Budget in last 3 Years	<p>Less than 5 L - 0</p> <p>More than 5 L to 15 L – 1</p> <p>More than 15 L to 30 L – 2</p> <p>More than 30 L to 40 L – 3</p> <p>More than 40 L to 50 L – 4</p> <p>More than 50 L – 5</p>	<p>To assess IA's capacities and experience of financial management, an average annual expenditure to be calculated based on annual expenditure of last 3 years, irrespective of years of operations.</p> <p>In case audited statement is not available for last three financial years, the average annual expenditure will be arrived by dividing the total audited annual expenditure by 3.</p> <p>If application is made in Current Financial Year then, the previous three Financial Years are to be considered for calculating the average.</p> <p>The range or slabs to be selected form given options as per scoring criteria.</p> <p>Figures of Audited accounts from Chartered Accountant only to be considered.</p>	Audited Statement of last three years (Income & Expenditure Account)

7	Average Annual Funding from Govt Bodies (State/Central in Last 3 Years)	Less than 5 L - 0 More than 5 L to 15 L – 1 More than 15 L to 30 L – 2 More than 30 L to 40 L – 3 More than 40 L to 50 L – 4 More than 50 L - 5	Raising the convergence from government adds credibility and hence an average of fund sourced from Govt Bodies in last three financial years, by the IA as per audited accounts needs to be calculated. The funds to be considered can be for any specific developmental work and may not be specific to the proposed cluster. If IA has sourced funds through one govt project only, worth Rs 60 lakhs (in last three financial years) then the average of 3 years becomes Rs 20 lakhs and 2 marks will be allotted as per the scoring criteria.	1. Audited Statement of last three years (Income & Expenditure Account and Balance Sheet); 2. Utilisation Certificate, if any (Completed Projects) 3. Grant Letter (Ongoing Projects)
8	Average Annual Funding from Non-Governmental Sources, CSR, Medium and Large Funding Agencies or any other source	Less than 5 L - 0 More than 5 L to 15 L – 1 More than 15 L to 30 L – 2 More than 30 L to 40 L – 3 More than 40 L to 50 L – 4 More than 50 L - 5	Average fund sourced from other than Govt Bodies in last three financial years by IA, as per audited accounts needs to be calculated. The calculation of the average is similar to the criteria as mentioned in case of Funding from Govt bodies. The funds to be considered can be for any specific developmental work and may not be specific to the proposed cluster. Example- If IA has sourced total CSR funds worth 100 lakhs from 5 donors in last 3 years, then the average is Rs 33.3 lakhs per annum and 3 marks will be assigned for the same.	1. Audited Statement of last three years (Income & Expenditure Account and Balance Sheet); 2. Utilisation Certificate, if any (Completed Projects) 3. Grant Letter (Ongoing Projects)
9	Brownfield Project	Prior interventions in the proposed cluster & sector (choose multiple options) (i) No prior interventions in the cluster in the sector: 0 (ii) Soft interventions like Design Development and skill upgradation etc.	Any prior developmental interventions in the proposed cluster & same sector either by IA or any other organization will score higher marks. Any trainings of artisans done related to the proposed skill/craft/sector in the cluster to be listed under Soft Interventions. Any institution building exercise of formation of	Self-attested summary report supported by one or more of the following documents clearly mentioning the interventions carried out in the area/ for artisans in

		<p>: 3 (iii) Formation of artisan/producer groups & capacity building: 5 (iv) Production, Marketing in the cluster including marketing tie up etc. : 7</p>	<p>collectives, capacity building like financial literacy, production management, leadership development workshops to be categorised separately, as per scoring criteria (iii) and have additional score. Any commercial activities related to production and sales has been categorised separately. IA may select multiple options. Example: If IA has worked in the cluster for design development and production & sales, then a cumulative score of 10 marks will be allotted.</p>	<p>the past: 1. Project Initiation Reports 2. Project Completion Reports 3. Project Evaluation/Monitoring reports</p>
10	Scope of Increase in Artisans' Incomes	<p>More than 3 times existing income in year 1: 5 More than 2 upto 3 times existing income in year 1: 3 more than 1 upto 2 times existing income in year 1: 1 Equal to or less than existing income: 0</p>	<p>A detailed calculation or plan of how income of artisans will be increased post intervention of SFURTI, needs to be furnished with valid proof as well as justification/rationale. Increase in income to be estimated with respect to present income as base year. If the present income is Rs 3000 per month and post one year of Sfurti intervention it is estimated that the income will reach Rs 7000, then 3 marks will be allotted, after verifying the feasibility.</p>	<p>Self-attested comparative table supported by: 1. Any estimate/report/study indicating present income of artisans; and 2. Break-up and justification of increase in income</p>

11	Land ownership/lease by SPV (minimum 5000 sqft)	Owned land by SPV: 5 marks Registered leased land by SPV: 5 Any other - No Marks	Land availability for the project must be certain and projects which come with higher certainty will score higher marks. Land owned by SPV means the land is purchased or gifted to proposed SPV. In case of leased land, a registered lease deed needs to be furnished. Registered deed or registration papers should be in the name of SPV and not in the name of any member/s of SPV.	a. Land ownership/registration document or b. Registered Lease Document
12	Category of Proposed Beneficiary	Large majority (>50%) belonging to marginalized communities including SC/ST/OBC/Minority/Women/Differently Abled/Transgender Combination of various categories from marginalised sections as more than 50% will also be considered	Projects which support larger proportion of artisans from marginalised sections of the society to be given special consideration. Category wise numbers to be given in the self-certification and details of artisans with names, mobile numbers etc need not required to be furnished at this stage.	Self-certification indicating the beneficiary category
13	Nature of District	Aspirational /NER/LWE/New/International Border Districts/Coastal Districts/Hilly Districts	Aspirational /NER/LWE/New/International Border Districts/Coastal Districts/Hilly Districts, as recognised by Government of India. The list of all districts covered under these categories has been furnished in Annexure 'A', kindly refer to the same. Any change in proposed district in Detailed Project Report will not be considered later.	To be assessed from the respective list given in Annexure
14	Type of Product or Craft	ODOP/GI/ other National or State government recognitions	Any ODOP/GI/ other National or State government recognitions only to be considered. Any change in proposed craft or traditional industry in Detailed Project Report will not be considered later.	Relevant reference document or website where the same has been listed.

2.2. When Applicant/Organization Applying As Implementing Agency Is A Special Purpose Vehicle (SPV):

S.No	Item Details	Scoring Criteria	Explanation Of Scoring Criteria	Documents To Be Uploaded
1	Number of Members in the SPV	Up to 100 Members - 0 Marks 101- 200 Members - 3 marks 201-300 members-6 marks 301-400 members-9 marks 401-500 members -12 marks More than 500 Members - 15 marks	Present number of members in the SPV needs to be taken into consideration. Organisations that already have higher coverage of beneficiaries in the cluster will score higher marks. Supporting documents in this case need to match the said numbers or range. For instance, if a FPO has been registered with 400 farmers, however there are 1000 farmers in the village, then only 400 farmers members are considered and score of 12 marks will be allotted.	Strength of the SPV can be supported by one or more of the following: 1. Annual Report of Last Year 2. MoU /MoA of SPV mentioning number of members
2	Period of Work experience of SPV in the proposed cluster within last 10 years (including the proposed craft / sector or otherwise) is located	Less than 1 year: 0 marks More than 1 Year - 2 Years: 1 mark More than 2 Years-3 Years: 2 marks More than 3 years - 4 years: 3 Marks More than 4 years - 5 years: 4 Marks More than 5 years - 5 Marks	Work experience means period of existence/activities done by SPV in the Proposed Cluster, undertaking training, capacity building, market linkage etc. either completed or ongoing. Proposed cluster means the same villages/ district for which the project has been applied for. Experience is not restricted to the proposed sector or traditional industry and can be from Cumulative years/months of experience can be taken as total project duration, which may be from one or more projects, in past 10 years from the date of application. For any ongoing project, the duration completed till date only to be considered and not the entire project duration.	Certificate of Incorporation

			<p>For Instance, if IA has done a below projects in past 10 years, in the proposed sector and date of application is 1st Nov 2021: Design development training (Jan 2013-Dec 2015); Formation of SHG and Financial Literacy (April 2019-March 2021); Training in Value addition and packaging (August 2020-December 2021); Then, the total experience of IA is 5 years 3 months and will secure score of 5 marks.</p>	
3	Average Annual Turnover of the SPV in last 3 years	Less than 10 L - 0 More than 10 L to 20 L – 1 More than 20 L to 30 L – 2 More than 30 L to 40 L – 3 More than 40 L to 50 L – 4 More than 50 L - 5	<p>To assess IA's capacities and experience of financial management, an average annual to be calculated based on annual expenditure of last 3 financial years irrespective of years of operations. In case audited statement is not available for last three financial years, the average annual expenditure will be arrived by dividing the total audited annual expenditure by 3. If application is made in Current Financial Year then, the previous three Financial Years are to be considered for calculating the average. The range or slabs to be selected form given options as per scoring criteria. Figures of Audited accounts from Chartered Accountant only to be considered.</p>	Audited Statement of last three years (Income & Expenditure Account)
4	Average Annual Bank balance of SPV (average of Balance in bank account as on March 31st, for last 3 financial years)	Less 5L - 0 5L - 10 L - 2 More than 10L - 15 - 3 More than 15 L - 20 L - 4 More than 20 L - 5	<p>SPV as IA must have the capability of contributing 10% share. Higher the capability, higher will be the score. Here average annual bank balance will be calculated based on bank balance as on March 31st of last 3 financial years irrespective of years of operations.</p>	Audited Statement of last three years (Balance Sheet) or Bank Account Statement

			In case the SPV is new, the bank balance of SPV not to be counted on average of previous three financial year. Hence their current Bank Balance is to be considered, while selecting the indicator.	
5	Number of Full Time Staff Currently Employed by SPV	Less Than 2 Employees - 0 2 to 3 Employees - 5 marks More than 3 Employees - 10 marks	To manage the regular operations of the business SPV needs dedicated and specialised human resource. The present number of staffs to be only considered.	Self-attested report from SPV, supported by one or more of the following documents which justify the same: 1. Offer Letter or Appointment Letter or Joining Letter 2. Bank Statement of SPV
6	Type of business model	Choose any one No business experience - 0 Trading of raw produce/material - 6 Manufacturing of value-added products - 10	SPV must have experience of conducting business activities which includes not only training, production or manufacturing but selling of produce of the cluster, as well. i) Trading activity relates to only procurement or selling without any value addition. ii) Manufacturing activities are related to production and value-addition.	Self-declaration statement along with supporting document
7	Prior interventions with artisans/in the area (by any GO/NGO/Pvt) including implementation of any scheme, program, etc	Prior interventions in the proposed cluster & sector (choose multiple options) (i) No prior interventions in the cluster in the sector : 0 (ii) Soft interventions like Design Development and skill upgradation etc. : 3 (iii) Formation of artisan/producer groups & capacity building: 3	Any prior developmental interventions in the proposed cluster & same sector either by proposed IA or any other organization will score higher marks. Any trainings of artisans done related to the proposed skill/craft/sector in the cluster to be listed under Soft Interventions. Any institution building exercise of formation of collectives, capacity building like financial literacy, production management, leadership development workshops to be categorised	Self-attested summary report supported by one or more of the following documents clearly mentioning the interventions carried out for the artisans in the past: 1. Project Initiation Reports 2. Project Completion Reports

		(iv) Production, Marketing in the cluster including marketing tie up etc. : 4	separately, as per scoring criteria (i and have additional score. Any commercial activities related to production and sales has been categorised separately. Example: If IA has worked in the cluster for design development and production & sales only, then a cumulative score of 7 marks will be allotted.	3. Project Evaluation/Monitoring reports
8	Scope of Increase in Artisans' Incomes	More than 3 times existing income in year 1: 10 More than 2 up to 3 times existing income in year 1: 6 more than 1 up to 2 times existing income in year 1: 2 Equal to or less than existing income: 0	A detailed calculation or plan of how income of artisans will be increased post intervention of SFURTI, needs to be furnished with valid proof as well as justification/rationale. Increase in income to be estimated with respect to present income as base year. If the present income is Rs 3000 per month and post one year of Sfurti intervention it is estimated that the income will reach Rs 7000, then 3 marks will be allotted, after verifying the feasibility.	Self-attested comparative table supported by: 1. Any estimate/report/study indicating present income of artisans; and 2. Break-up and justification of increase in income
9	Category of Proposed Beneficiary	Large majority (>50%) belonging to marginalized communities including SC/ST/OBC/Minority/Women/Differently Abled/Transgender Combination of various categories from marginalised sections as more than 50% will also be considered	Projects which support larger proportion of artisans from marginalised sections of the society to be given special consideration. Category wise numbers to be given in the self-certification and details of artisans with names, mobile numbers etc need not required to be furnished at this stage.	Self-certification indicating the beneficiary category
10	Nature of District	Aspirational /NER/LWE/New/International Border Districts/Coastal Districts/Hilly Districts	The list of all districts covered under these categories has been furnished in 'Annexure A', kindly refer to the same. Any change in proposed district in Detailed Project Report will not be considered later.	To be assessed from the respective list.
11	Type of Product or Craft	ODOP/GI/ other National or State Government recognitions	Any ODOP/GI/ other National or State government recognitions only to be considered.	Relevant reference document or website

			Any change in proposed craft or traditional industry in Detailed Project Report will not be considered later.	where the same has been listed.
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2.3 When Applicant/Organization Applying As Implementing Agency Is A Government Organization/PRI/Semi Government Organization:

S No	Item Details	Scoring Criteria	Explanation Of Scoring Criteria	Documents To Be Uploaded
1	Period of work experience in the proposed sector (within last 10 years)	Less than 6 months experience: 0 marks 6 month to 1 Year: 1 mark More than 1 Year - 2 Years: 2 marks More than 2 Years - 3 Years: 3 marks More than 3 Years - 5 Years: 4 marks More than 5 Years: 5 marks	<p>Work experience means projects/activities done made by IA which is familiar or similar to trainings, capacity building, market linkages, etc. (either completed or ongoing)</p> <p>Proposed Sector means the same sector or traditional industry for which the project has been applied for.</p> <p>Experience is not restricted to the proposed cluster or districts and can be from any other locations.</p> <p>Cumulative years/months of experience can be taken as duration, which may be from one or more projects, of past 10 years from the date of application. For any ongoing project, the duration completed till date only to be considered and not the entire project duration.</p> <p>For Instance, if IA has done a below projects in past 10 years, in the proposed sector and date of application is 1st Nov 2021:</p> <p>Design development training (Jan 2013-Dec 2015); Formation of SHG and Capacity Building (April 2019-March 2021); Training in Value addition and packaging (August 2020-December 2021);</p> <p>Then, the total experience of IA is 5 years 3 months and will secure score of 5 marks.</p>	Self-attested summary report signed by a Gazetted Officer indicating the period of work experience in the proposed sector along with the name of the projects.

2	Period of Work experience in the district where proposed cluster is located, within last 10 years	<p>No Experience: 0 marks Less Than 1 Year: 2 mark 1 Year - 2 Years: 4 marks More than 2 Years-5 Years: 6 marks More than 5 Years - 8 Years: 8 marks More than 8 Years: 10 marks</p>	<p>IA's engagement in the cluster villages or other villages in the district with good rapport with artisans and other stakeholders to be assessed, through all interventions made by IA in last 10 years, from the date of application. Cumulative years/months of experience can be taken as duration, which may be from one or more projects. IA may be registered in some other place but must have presence and engagement in the proposed cluster. For instance, XYZ Trust having its local office in Bhagalpur district and have applied for Silk Weaving Cluster with few of the villages on 1st Nov 2021. XYZ Trust has below competed and ongoing projects in Bhagalpur district: Silk Reeling and Dyeing: Jan 2011-Dec 2015 Community Health and Hygiene: Apr 2020- Mar 2021; Women Empowerment and Skilling: Jan 2020- Dec 2021. Total Experience of XYZ Trust is 5 years 10 months and will secure 8 marks for this indicator.</p>	<p>Self-attested summary report signed by a Gazetted Officer indicating the period of work experience in the district along with the name of the projects and the year of implementation.</p>
3	Number of Beneficiaries covered by the Organization in the past, in the same sector	<p>Less than 50 beneficiaries - 0 marks 51 to 150 beneficiaries – 1mark 151 - 300 beneficiaries - 2 marks 301 - 500 beneficiaries - 3 marks 501 - 700 beneficiaries - 4 marks More than 700 beneficiaries - 5 marks</p>	<p>The number of beneficiaries reached by IA through different initiatives at the proposed district, in the same sector, to be listed. For instance is IA applied for project in handloom and has conducted design development training to 50 weavers, skill upgradation training 200 women on stitching then a cumulative 250 artisans has been covered by IA.</p>	<p>Self-declaration by a government officer mentioning the projects along with the number of beneficiaries assisted project wise</p>
4	Prior convergence with any other Government Agency/Scheme	<p>No Convergence: 0 marks Convergences with 1 scheme/ Government Agency: 5 marks Convergences with more than 1 scheme/ Government Agency: 10 marks</p>	<p>Convergence means any funds sourced by the Government Organization either through one or multiple schemes. In case of funds sourced from one donor or Govt body 5 marks to be given. But in case of convergence in more than one scheme will get 10 marks.</p>	<p>Self-declaration by a Gazetted Officer mentioning the Govt. collaboration/schemes</p>

5	Type of Intervention Covered by the Organization as IA	<p>Research or Baseline work only: 2 Marks</p> <p>Trainings, Capacity Building and Skill Upgradation Activities: 3 Marks</p> <p>Mobilisation and formation of collectives/PGs/SHGs/FPOs: 4 Marks</p> <p>Production and Marketing Support of Collectives/Artisans/Enterprise: 6 Marks</p>	<p>Score to be given based on respective previous interventions by IA categorised in scoring criteria. Multiple options can be selected in this case based on the interventions made by IA.</p> <p>For instance, if IA has engagement related to mobilisation and formation of collective only then 4 marks will be allotted. However, if IA has engagement across all categories then a cumulative of 15 marks will be allotted.</p>	<p>Self-Attested summary report signed by a Gazetted Officer indicating the interventions and geographic area</p>
6	Brownfield Project	<p>Prior interventions in the proposed cluster & sector (choose multiple options)</p> <p>(i) No prior interventions in the cluster in the sector : 0</p> <p>(ii) Soft interventions like Design Development and skill upgradation etc. : 3</p> <p>(iii) Formation of artisan/producer groups & capacity building: 5</p> <p>(iv) Production, Marketing in the cluster including marketing tie up etc. : 7</p>	<p>Any prior developmental interventions in the proposed cluster & same sector either by IA or any other organization will score higher marks.</p> <p>Any trainings of artisans done related to the proposed skill/craft/sector in the cluster to be listed under Soft Interventions.</p> <p>Any institution building exercise of formation of collectives, capacity building like financial literacy, production management, leadership development workshops to be categorised separately, as per scoring criteria (iii) and have additional score.</p> <p>Any commercial activities related to production and sales has been categorised separately.</p> <p>Example: If IA has worked in the cluster for design development and production & sales, then a cumulative score of 10 marks will be allotted.</p>	<p>Self-attested summary report supported by one or more of the following documents clearly mentioning the interventions carried out in the area/ for artisans in the past:</p> <ol style="list-style-type: none"> 1. Project Initiation Reports 2. Project Completion Reports 3. Project Evaluation/Monitoring reports

7	Scope of Increase in Artisans' Incomes	<p>More than 3 times existing income in year 1: 5 More than 2 up to 3 times existing income in year 1: 3 more than 1 up to 2 times existing income in year 1: 1 Equal to or less than existing income: 0</p>	<p>A detailed calculation or plan of how income of artisans will be increased post intervention of SFURTI, needs to be furnished with valid proof as well as justification/rationale. Increase in income to be estimated with respect to present income as base year. If the present income is Rs 3000 per month and post one year of Sfurti intervention it is estimated that the income will reach Rs 7000, then 3 marks will be allotted, after verifying the feasibility.</p>	<p>Self-attested comparative table supported by: 1. Any estimate/report/study indicating present income of artisans; and 2. Break-up and justification of increase in income</p>
8	Land ownership/lease by SPV (minimum 5000 sqft)	<p>Owned: 5 marks Registered leased: 5 marks</p>	<p>Land availability for the project must be certain and projects which come with higher certainty will score higher marks. Land owned by SPV means the land is purchased or gifted to proposed SPV. In case of leased land, a registered lease deed needs to be furnished. Registered deed or registration papers should be in the name of SPV and not in the name of any member/s of SPV.</p>	<p>a. Land ownership/registration document or b. Registered Lease Document</p>
9	Category of Proposed Beneficiary	<p>Large majority (>50%) belonging to marginalized communities including SC/ST/OBC/Minority/Women/Differently Abled/Transgender Combination of various categories from marginalised sections as more than 50% will also be considered</p>	<p>Projects which support larger proportion of artisans from marginalised sections of the society to be given special consideration. Category wise numbers to be given in the self-certification and details of artisans with names, mobile numbers etc need not required to be furnished at this stage.</p>	<p>Self-certification indicating the beneficiary category</p>

10	Nature of District	Aspirational /NER/LWE/New/International Border Districts/Coastal Districts/Hilly Districts	A list of all districts covered has been furnished in 'Annexure A', kindly refer to the same. Any change in proposed district in Detailed Project Report will not be considered later.	To be assessed from the list
11	Type of Product or Craft	ODOP/GI/ other National or State Government recognitions	Any ODOP/GI/ other National or State government recognitions only to be considered. Any change in proposed craft or traditional industry in Detailed Project Report will not be considered later.	Relevant reference document or website where the same has been listed.

'Annexure A': Category Wise List Of Districts

List of North East Districts

S. No.	North East State	District
1	Arunachal Pradesh	Pakke-Kessang
2		Lepa-Rada
3		Shi-Yomi
4		Kamle
5		Lower Siang
6		Siang
7		Kra Daadi
8		Namsai
9		Longding
10		Anjaw
11		Kurung Kumey
12		Dibang Valley
13		Lower Dibang Valley
14		Upper Siang
15		Papum Pare
16		Changlang
17		Tawang
18		Lohit
19		West Siang
20		Upper Subansiri
21		Lower Subansiri
22		East Siang
23		East Kameng
24		West Kameng

S. No.	North East State	District
25	Assam	Tirap
26		Baksa
27		Barpeta
28		Biswanath
29		Bongaigaon
30		Cachar
31		Charaideo
32		Chirang
33		Darrang
34		Dhemaji
35		Dhubri
36		Dibrugarh
37		Dima Hasao (North Cachar Hills)
38		Goalpara
39		Golaghat
40		Hailakandi
41		Hojai
42		Jorhat
43		Kamrup
44		Kamrup Metropolitan
45		Karbi Anglong
46		Karimganj
47		Kokrajhar
48		Lakhimpur
49		Majuli
50		Morigaon
51		Nagaon
52		Nalbari
53		Sivasagar

S. No.	North East State	District
54		Sonitpur
55		South Salamara-Mankachar
56		Tinsukia
57		Udalguri
58		West Karbi Anglong
59	Manipur	Bishnupur
60		Chandel
61		Churachandpur
62		Imphal East
63		Imphal West
64		Jiribam
65		Kakching
66		Kamjong
67		Kangpokpi
68		Noney
69		Pherzawl
70		Senapati
71		Tamenglong
72		Tengnoupal
73		Thoubal
74		Ukhrul
75	Meghalaya	East Khasi Hills
76		West Garo Hills
77		West Jaintia Hills
78		West Khasi Hills
79		East Garo Hills
80		Ri Bhoi
81		South Garo Hills
82		South West Garo Hills

S. No.	North East State	District
83		South West Khasi Hills
84		East Jaintia Hills
85		North Garo Hills
86	Mizoram	Aizawl
87		Champhai
88		Kolasib
89		Lawngtlai
90		Lunglei
91		Mamit
92		Saiha
93		Serchhip
94		Tuensang
95		Wokha
96		Zunheboto
97	Nagaland	Dimapur district
98		Kiphire district
99		Kohima district
100		Longleng district
101		Mokokchung district
102		Mon District
103		Peren district
104		Phek district
105		Tuensang district
106		Wokha district
107		Zunheboto district
108	Noklak district	
109	Sikkim	East Sikkim
110		North Sikkim
111		South Sikkim

S. No.	North East State	District
112		West Sikkim
113		Pakyong District
114		Soreng District
115	Tripura	Dhalai
116		Gomati
117		Khowai
118		North Tripura
119		Sepahijala
120		South Tripura
121		Unakoti
122		West Tripura

Left Wing Extremism (LWE) Districts

S.No.	State	No. of Districts	Name of Districts
1	Andhra Pradesh	1	Vishakhapatnam
2	Telangana	1	Khammam
3	Bihar	9	Jamui, Gaya, Aurangabad, Rohtas, Jehanabad, Arwal, Muzzafarpur, Banka, Nawada
4	Chhattisgarh	9	Dantewada, Bastar, Kanker, Surguja, Rajnandgaon, Bijapur, Narayanpur, Sukma, Kondagaon
5	Jharkhand	16	Chatra, West Singhbhum, Palamau, Garhwa, East Singhbhum, Bokaro, Lohardaga, Gumla, Latehar, Hazaribagh, Girdih, Khunti, Ranchi, Dumka, Ramgarh, Simdega
6	Madhya Pradesh	1	Balaghat
7	Maharashtra	2	Gadchiroli and Gondia
8	Odisha	6	Gajapati, Malkangiri, Rayagada, Deogarh, Sambalpur, Koraput
9	Uttar Pradesh	1	Sonebhadra
10	West Bengal	1	Paschim Midnapur (Lalgarh Are

Source : https://dgt.gov.in/Left_Wing_Extremism

List of ASPIRATIONAL Districts

S.NO.	STATE NAME	DISTRICT NAME
1	ANDHRA PRADESH	KADAPA
2		VISAKHAPATNAM
3		VIZIANAGARAM
4	ARUNACHAL PRADESH	NAMSAI
5	ASSAM	BARPETA
6		DARRANG
7		DHUBRI
8		GOALPARA
9		HAILAKANDI
10		BAKSA
11		UDALGURI
12	BIHAR	ARARIA
13		AURANGABAD
14		BANKA
15		BEGUSARAI
16		GAYA
17		JAMUI
18		KATIHAR
19		KHAGARIA
20		MUZAFFARPUR
21		NAWADA
22		PURNIA
23		SHEIKHPURA
24		SITAMARHI
25	CHHATISGARH	BASTAR
26		DANTEWADA
27		KANKER

S.NO.	STATE NAME	DISTRICT NAME
28		KORBA
29		MAHASAMUND
30		RAJNANDAGAON
31		BIJAPUR
32		NARAYANPUR
33		SUKMA
34		KONDAGAON
35		GUJARAT
36	NARMADA	
37	HARYANA	NUH
38	HIMACHAL PRADESH	CHAMBA
39	JAMMU AND KASHMIR	BARAMULLA
40		KUPWARA
41	JHARKHAND	BOKARO
42		CHATRA
43		DUMKA
44		EAST SINGHBHUM
45		GARHWA
46		GIRIDIH
47		GODDA
48		GUMLA
49		HAZARIBAG
50		LATEHAR
51		LOHARDAGA
52		PAKUR
53		PALAMU
54		RANCHI
55		SAHIBGANJ
56		SIMDEGA

S.NO.	STATE NAME	DISTRICT NAME
57		WEST SINGHBHUM
58		KHUNTI
59		RAMGARH
60	KARNATAKA	GADAG
61		KALABURAGAI
62	KERALA	WAYANAD
63	MADHYA PRADESH	BARWANI
64		CHATTARPUR
65		DAMOH
66		EAST NIMAR
67		GUNA
68		RAJGARH
69		VIDISHA
70		SINGRAULI
71	MAHARASHTRA	GADCHIROLI
72		JALGAON
73		NANDURBAR
74		OSMANABAD
75	MANIPUR	CHANDEL
76	MEGHALAYA	RI BHOI
77	MIZORAM	MAMIT
78	NAGALAND	KIPHRIE
79	ODISHA	BALANGIR
80		DHENKANAL
81		GAJAPATI
82		KALAHANDI
83		KANDHAMAL
84		KORAPUT
85		MALKANGIRI

S.NO.	STATE NAME	DISTRICT NAME
86		NABARANGAPUR
87		NUAPARA
88		RAYAGADA
89	PUNJAB	FEROZEPUR
90		MOGA
91	RAJASTHAN	BARAN
92		DHOLPUR
93		JAISALMER
94		KARALI
95		SIROHI
96	SIKKIM	WEST DISTRICT
97	TAMIL NADU	RAMANATHAPURAM
98		VIRUDHUNAGAR
99	TELANGANA	ADILABAD
100		KHAMMAM
101		WARANGAL RURAL
102	TRIPURA	DHALAI
103	UTTAR PRADESH	BAHRAICH
104		BALRAMPUR
105		CHANDAULI
106		CHITRAKOOT
107		FATEHPUR
108		SHRAVASTI
109		SIDDHARTHANAGAR
110		SONBHADRA
111	UTTARAKHAND	HARIDWAR
112		UDHAM SINGH NAGAR
113	WEST BENGAL	BIRBHUM
114		DAKSHIN DINAJPUR

S.NO.	STATE NAME	DISTRICT NAME
115		NADIA
116	GUJARAT	MORBI
117	KARNATAKA	RAICHUR
118		YADGIR
119	MAHARASHTRA	NAN DED
120		WASHIM
121	RAJASTHAN	BARMER
122	SIKKIM	EAST DISTRICT
123	TELANGANA	JAYASHANKAR BHUPALAPALLY
124		KUMURAM BHEEM ASIFABAD

Source : https://my.msme.gov.in/MyMsme/List_of_AspirationalDistricts.aspx

List of International Border Districts

S. No.	States	Number of Districts	Name of Districts
1	Arunachal Pradesh	12	Tawang, East Kameng, Kra Daadi, Upper Subansiri, Shi Yomi, Dibang Valley, Anjaw, Changlang, Tirap, Langding, West Kameng, Kurung, Kumey
2	Jammu & Kashmir	11	Jammu, Kathua, Rajouri, Badgam, Poonchh, Baramulla, Kupwara
3	Ladakh (UT)	2	Kargil, Leh

S. No.	States	Number of Districts	Name of Districts
4	West Bengal	9	Alipurduar, Cooch Bihar, Uttar Dinajpur, Dakshin Dinajpur, Malda, Murshidabad, Nadia, North 24 Parganas, South 24 Parganas
5	Bihar	7	West Champaran, East Champaran, Sitamarhi, Madhubani, Supaul, Araria, Kishanganj
6	Assam	7	Kokrajhar, Chirang, Baksa, Udalgiri, Cachar, Karimganj, Dima Hasao
7	Uttar Pradesh	7	Pilibhit, Lakhimpur Kheri, Behraich, Shravasti, Balrampur, Siddharthnagar, Maharajganj
8	Mizoram	6	Mamit, Lunglei, Lawngtlai, Saiha, Serchhip, Champhai
9	Meghalaya	7	East Jaintia Hills, West Jaintia Hills, Shillong, South West Khasi Hills, South Garo Hills, West Garo Hills, South West Garo Hills
10	Uttarakhand	5	Uttarkashi, Chamoli, Pithoragarh, Rudrapur, Champawat
11	Tripura	8	North Tripura, Dhalai, Gomati, South Tripura, Sepahijhala, West Tripura, Khowai, Unakoti
12	Punjab	4	Fazilka, Ferozepur, Tarn Taran, Amritsar, Gurdaspur, Pathankot
13	Rajasthan	4	Rajasthan, Jaisalmer, Bikaner, Sri Ganganagar
14	Nagaland	4	Phek, Kiphire, Mon, Tuensang
15	Sikkim	3	North Sikkim, West Sikkim, East Sikkim

S. No.	States	Number of Districts	Name of Districts
16	Gujarat	3	Kachh, Patan, Banaskantha
17	Manipur	5	Churachandpur, Chandel, Tengnoupal, Ukhrul, Kamjong
18	Himachal Pradesh	2	Lahaul Spiti And Kinnaur
	Total	104	

Source: Source: as per Border Area Development Programme (BADP)

List of Coastal Districts

S.No.	State Name	District Name
1	Gujarat	Ahmedabad
2		Amreli
3		Anand
4		Bharuch
5		Bhavnagar
6		Jamnagar
7		Junagadh
8		Kachchh
9		Navsari
10		Porbandar
11		Devbhumi Dwaraka
12		Surat
13		Girsomnath
14		Valsad
15	Maharashtra	Palghar
16		Mumbai Sub-Urban
17		Mumbai

S.No.	State Name	District Name
18		Raigarh
19		Ratnagiri
20		Sindhudurg
21		Thane
22	Goa	North Goa
23		South Goa
24	Karnataka	Dakshin Kannada
25		Udupi
26		Uttar Kannada
27	Kerala	Alappuzha
28		Ernakulam
29		Kannur
30		Kasaragod
31		Kollam
32		Kozhikode
33		Malappuram
34		Thiruvananthapuram
35		Thrissur
36		Tamil Nadu
37	Cuddalore	
38	Kancheepuram	
39	Kanniyakumari	
40	Nagapattinam	
41	Pudukkottai	
42	Ramanathapuram	
43	Thanjavur	
44	Thiruvallur	
45	Thoothukudi	
46	Tirunelveli Kattabo	

S.No.	State Name	District Name
47		Villupuram
48	Andhra Pradesh	East Godavari
49		Guntur
50		Krishna
51		Nellore
52		Prakasam
53		Srikakulam
54		Vishakhapatnam
55		Vizianagaram
56		West Godavari
57		Odisha
58	Bhadrak	
59	Kendrapara	
60	Jagatsinghpur	
61	Puri	
62	Ganjam	
63	Khordha	
64	West Bengal	Purba Medinipur
65		South 24 Parganas
66		North 24 Parganas
67	Andaman And Nicobar Islands	North And Middle Andaman
68		Nicobar
69		South Andaman
70	Lakshadweep Islands	Lakshadweep Islands
71	Puducherry	Karaikal
72		Yanam
73		Puducherry

S.No.	State Name	District Name
74		Mahe
75	Daman And Diu	Daman
76		Diu
77	Dadra And Nagar Haveli	Dadra And Nagar Haveli

(SOURCE : Centre for Coastal Zone Management and Coastal Shelter Belt /)

List of Hilly States

S. No.	State	District Name
1	Himachal Pradesh	Bilaspur
2		Chamba
3		Hamirpur
4		Kangra
5		Kinnaur
6		Kullu
7		Lahaul Spiti
8		Mandi
9		Shimla
10		Sirmaur
11		Solan
12		Una
13	Jammu and Kashmir	Anantnag
14		Bandipora
15		Baramulla
16		Budgam
17		Doda

S. No.	State	District Name
18		Ganderbal
19		Jammu
20		Kathua
21		Kishtwar
22		Kulgam
23		Kupwara
24		Poonch
25		Pulwama
26		Rajouri
27		Ramban
28		Reasi
29		Samba
30		Shopian
31		Srinagar
32		Udhampur
33	Uttarakhand	Almora
34		Bageshwar
35		Chamoli
36		Champawat
37		Dehradun
38		Haridwar
39		Nainital
40		Pauri
41		Pithoragarh
42		Rudraprayag
43		Tehri
44		Udham Singh Nagar
45		Uttarkashi
46	West Bengal	Darjeeling

S. No.	State	District Name	
47	Laddakh	Leh	
48		Kargil	
49	Arunachal Pradesh	Pakke-Kessang	
50		Lepa-Rada	
51		Shi-Yomi	
52		Kamle	
53		Lower Siang	
54		Siang	
55		Kra Daadi	
56		Namsai	
57		Longding	
58		Anjaw	
59		Kurung Kumey	
60		Dibang Valley	
61		Lower Dibang Valley	
62		Upper Siang	
63		Papum Pare	
64		Changlang	
65		Tawang	
66		Lohit	
67		West Siang	
68		Upper Subansiri	
69		Lower Subansiri	
70		East Siang	
71		East Kameng	
72		West Kameng	
73		Tirap	
74		Assam	Baksa
75			Barpeta

S. No.	State	District Name
76		Biswanath
77		Bongaigaon
78		Cachar
79		Charaideo
80		Chirang
81		Darrang
82		Dhemaji
83		Dhubri
84		Dibrugarh
85		Dima Hasao (North Cachar Hills)
86		Goalpara
87		Golaghat
88		Hailakandi
89		Hojai
90		Jorhat
91		Kamrup
92		Kamrup Metropolitan
93		Karbi Anglong
94		Karimganj
95		Kokrajhar
96		Lakhimpur
97		Majuli
98		Morigaon
99		Nagaon
100		Nalbari
101		Sivasagar
102		Sonitpur
103		South Salamara-Mankachar
104		Tinsukia

S. No.	State	District Name
105	Manipur	Udalguri
106		West Karbi Anglong
107		Bishnupur
108		Chandel
109		Churachandpur
110		Imphal East
111		Imphal West
112		Jiribam
113		Kakching
114		Kamjong
115		Kangpokpi
116		Noney
117		Pherzawl
118		Senapati
119	Tamenglong	
120	Tengnoupal	
121	Thoubal	
122	Ukhrul	
123	Meghalaya	East Khasi Hills
124		West Garo Hills
125		West Jaintia Hills
126		West Khasi Hills
127		East Garo Hills
128		Ri Bhoi
129		South Garo Hills
130		South West Garo Hills
131		South West Khasi Hills
132		East Jaintia Hills
133		North Garo Hills

S. No.	State	District Name
134	Mizoram	Aizawl
135		Champhai
136		Kolasib
137		Lawngtlai
138		Lunglei
139		Mamit
140		Saiha
141		Serchhip
142		Tuensang
143		Wokha
144		Zunheboto
145		Nagaland
146	Kiphire district	
147	Kohima district	
148	Longleng district	
149	Mokokchung district	
150	Mon District	
151	Peren district	
152	Phek district	
153	Tuensang district	
154	Wokha district	
155	Zunheboto district	
156	Noklak district	
157	Sikkim	East Sikkim
158		North Sikkim
159		South Sikkim
160		West Sikkim
161		Pakyong District
162		Soreng District

S. No.	State	District Name
163	Tripura	Dhalai
164		Gomati
165		Khowai
166		North Tripura
167		Sepahijala
168		South Tripura
169		Unakoti
170		West Tripura

List of Districts not covered under SFURTI (New Districts) as on 30.09.2021

S.No	State	District
1	Andaman Nicobar	Nicobar
2		North Middle Andaman
3	Andhra Pradesh	Anantapur
4		Kurnool
5		Nellore
6		Prakasam
7		Srikakulam
8		West Godavari
9		Arunachal Pradesh

S.No	State	District	
10		Changlang	
11		Dibang Valley	
12		East Kameng	
13		Kamle	
14		Kra Daadi	
15		Kurung Kumey	
16		Lepa Rada	
17		Lohit	
18		Longding	
19		Lower Dibang Valley	
20		Lower Siang	
21		Pakke Kessang	
22		Papum Pare	
23		Shi Yomi	
24		Siang	
25		Tawang	
26		Tirap	
27		Upper Siang	
28		Upper Subansiri	
29		West Kameng	
30		West Siang	
31		Assam	Bajali
32			Charaideo
33			Chirang
34			Dima Hasao
35			Hailakandi
36			Hojai
37			Jorhat
38			Kamrup Metropolitan

S.No	State	District
39		Karimganj
40		Nalbari
41		Sivasagar
42		South Salmara-Mankachar
43		West Karbi Anglong
44	Bihar	Araria
45		Arwal
46		Banka
47		Begusarai
48		Bhagalpur
49		Bhojpur
50		Buxar
51		Darbhanga
52		East Champaran
53		Gopalganj
54		Jamui
55		Jehanabad
56		Kaimur
57		Katihar
58		Khagaria
59		Kishanganj
60		Lakhisarai
61		Madhepura
62		Munger
63		Nawada
64		Patna
65		Saharsa
66		Samastipur
67		Saran

S.No	State	District
68		Sheikhpura
69		Sheohar
70		Sitamarhi
71		Siwan
72		Supaul
73		West Champaran
74		Chandigarh
75	Chhattisgarh	Balod
76		Baloda Bazar
77		Balrampur Ramanujganj
78		Bemetara
79		Bijapur
80		Bilaspur
81		Dhamtari
82		Durg
83		Gariaband
84		Gaurela Pendra Marwahi
85		Janjgir Champa
86		Jashpur
87		Kabirdham
88		Kanker
89		Kondagaon
90		Koriya
91		Mahasamund
92		Manendragarh
93		Mohla Manpur
94		Mungeli
95		Narayanpur
96		Raigarh

S.No	State	District
97		Rajnandgaon
98		Sarangarh
99		Shakti
100		Sukma
101		Surajpur
102		Surguja
103	Dadra Nagar Haveli	Dadra Nagar Haveli
104		Daman
105		Diu
106	Daman Diu	Daman
107		Diu
108	Delhi	Central Delhi
109		East Delhi
110		New Delhi
111		North Delhi
112		North East Delhi
113		North West Delhi
114		Shahdara
115		South Delhi
116		South East Delhi
117		South West Delhi
118	West Delhi	
119	Goa	North Goa
120		South Goa
121	Gujarat	Amreli
122		Aravalli
123		Bhavnagar
124		Botad
125		Chhota Udaipur

S.No	State	District
126		Dahod
127		Devbhoomi Dwarka
128		Gandhinagar
129		Gir Somnath
130		Jamnagar
131		Junagadh
132		Kheda
133		Kutch
134		Mahisagar
135		Morbi
136		Panchmahal
137		Patan
138		Porbandar
139		Rajkot
140	Sabarkantha	
141	Vadodara	
142	Valsad	
143	Haryana	Ambala
144		Bhiwani
145		Charkhi Dadri
146		Faridabad
147		Fatehabad
148		Gurugram
149		Jhajjar
150		Kaithal
151		Karnal
152		Kurukshetra
153		Mahendragarh
154		Mewat

S.No	State	District
155		Palwal
156		Panchkula
157		Rewari
158		Rohtak
159		Sirsa
160		Yamunanagar
161	Himachal Pradesh	Bilaspur
162		Chamba
163		Hamirpur
164		Kangra
165		Kinnaur
166		Kullu
167		Mandi
168		Shimla
169		Solan
170		Una
171	Jammu Kashmir	Ganderbal
172		Jammu
173		Kathua
174		Kulgam
175		Kupwara
176		Poonch
177		Rajouri
178		Reasi
179		Shopian
180		Udhampur
181	Jharkhand	Chatra
182		Dhanbad
183		Dumka

S.No	State	District
184		East Singhbhum
185		Garhwa
186		Giridih
187		Jamtara
188		Khunti
189		Latehar
190		Pakur
191		Palamu
192		Sahebganj
193		Seraikela Kharsawan
194		Simdega
195		West Singhbhum
196		Karnataka
197	Bangalore Rural	
198	Bangalore Urban	
199	Chikkamagaluru	
200	Chitradurga	
201	Dakshina Kannada	
202	Dharwad	
203	Gadag	
204	Gulbarga	
205	Haveri	
206	Kodagu	
207	Koppal	
208	Mysore	
209	Raichur	
210	Vijayanagara	
211	Vijayapura	
212	Kerala	Ernakulam

S.No	State	District
213		Idukki
214		Kollam
215		Kottayam
216		Palakkad
217		Pathanamthitta
218		Wayanad
219		Kargil
220	Ladakh	Leh
221	Lakshadweep	Lakshadweep
222		Agar Malwa
223		Anuppur
224		Bhind
225		Chachaura
226		Chhatarpur
227		Damoh
228		Datia
229		Guna
230		Gwalior
231		Harda
232	Madhya Pradesh	Indore
233		Jhabua
234		Katni
235		Maihar
236		Mandsaur
237		Morena
238		Nagda
239		Neemuch
240		Niwari
241		Panna

S.No	State	District
242		Rajgarh
243		Rewa
244		Sagar
245		Shahdol
246		Sheopur
247		Shivpuri
248		Singrauli
249		Tikamgarh
250		Umaria
251		Maharashtra
252	Akola	
253	Buldhana	
254	Dhule	
255	Gadchiroli	
256	Gondia	
257	Jalgaon	
258	Latur	
259	Mumbai	
260	Nanded	
261	Nandurbar	
262	Osmanabad	
263	Palghar	
264	Raigad	
265	Ratnagiri	
266	Sangli	
267	Thane	
268	Manipur	Bishnupur
269		Kamjong
270		Noney

S.No	State	District
271	Meghalaya	Pherzawl
272		Tengnoupal
273		East Garo Hills
274		East Khasi Hills
275		South Garo Hills
276		South West Garo Hills
277		West Khasi Hills
278	Mizoram	Aizawl
279		Champhai
280		Hnahthial
281		Khawzawl
282		Kolasib
283		Lawngtlai
284		Lunglei
285		Saiha
286		Saitual
287		Serchhip
288	Nagaland	Kohima
289		Longleng
290		Mon
291		Noklak
292		Peren
293		Phek
294		Tuensang
295		Wokha
296	Odisha	Balangir
297		Boudh
298		Debagarh
299		Jagatsinghpur

S.No	State	District
300		Jharsuguda
301		Malkangiri
302		Nabarangpur
303		Sambalpur
304		Subarnapur
305	Puducherry	Karaikal
306		Mahe
307		Puducherry
308		Yanam
309	Punjab	Amritsar
310		Barnala
311		Faridkot
312		Fatehgarh Sahib
313		Fazilka
314		Firozpur
315		Gurdaspur
316		Jalandhar
317		Kapurthala
318		Ludhiana
319		Malerkotla
320		Mansa
321		Moga
322		Mohali
323		Muktsar
324		Pathankot
325		Patiala
326		Rupnagar
327		Sangrur
328		Shaheed Bhagat Singh Nagar

S.No	State	District
329		Tarn Taran
330	Rajasthan	Bhilwara
331		Bundi
332		Chittorgarh
333		Churu
334		Dholpur
335		Dungarpur
336		Jalore
337		Pali
338		Sawai Madhopur
339		Sirohi
340		Sikkim
341	North Sikkim	
342	Pakyong	
343	Soreng	
344	Tamil Nadu	Ariyalur
345		Chengalpattu
346		Chennai
347		Cuddalore
348		Dindigul
349		Kallakurichi
350		Kanchipuram
351		Karur
352		Mayiladuthurai
353		Nagapattinam
354		Namakkal
355		Nilgiris
356		Perambalur
357		Pudukkottai

S.No	State	District
358		Ramanathapuram
359		Sivaganga
360		Tenkasi
361		Theni
362		Thoothukudi
363		Tiruchirappalli
364		Tirupattur
365		Tiruvallur
366		Viluppuram
367		Virudhunagar
368	Telangana	Adilabad
369		Jagtial
370		Jangaon
371		Jayashankar Bhupalpally
372		Kamareddy
373		Khammam
374		Komaram Bheem
375		Mahabubabad
376		Mancherial
377		Medak
378		Mulugu
379		Nagarkurnool
380		Narayanpet
381		Nirmal
382		Peddapalli
383		Rajanna Sircilla
384		Ranga Reddy
385		Sangareddy
386		Siddipet

S.No	State	District
387		Suryapet
388		Warangal Urban
389		Yadadri Bhuvanagiri
390	Tripura	Dhalai
391		Gomati
392		Khowai
393		North Tripura
394		South Tripura
395		Unakoti
396		Uttar Pradesh
397	Aligarh	
398	Amroha	
399	Auraiya	
400	Ayodhya	
401	Baghpat	
402	Ballia	
403	Balrampur	
404	Banda	
405	Bareilly	
406	Basti	
407	Bhadohi	
408	Bijnor	
409	Budaun	
410	Bulandshahr	
411	Chandauli	
412	Etah	
413	Etawah	
414	Firozabad	
415	Gautam Buddha Nagar	

S.No	State	District	
416		Ghazipur	
417		Gorakhpur	
418		Hamirpur	
419		Hardoi	
420		Hathras	
421		Jalaun	
422		Jaunpur	
423		Jhansi	
424		Kannauj	
425		Kanpur Dehat	
426		Kanpur Nagar	
427		Kasganj	
428		Kaushambi	
429		Kushinagar	
430		Maharajganj	
431		Mahoba	
432		Mainpuri	
433		Meerut	
434		Moradabad	
435		Pilibhit	
436		Sambhal	
437		Shahjahanpur	
438		Shamli	
439		Unnao	
440		Uttarakhand	Almora
441			Bageshwar
442			Champawat
443			Dehradun
444			Didihat

S.No	State	District	
445		Kotdwar	
446		Pauri	
447		Ranikhet	
448		Rudraprayag	
449		Tehri	
450		Udham Singh Nagar	
451		Uttarkashi	
452		Yamunotri	
453		West Bengal	Alipurduar
454			Cooch Behar
455	Dakshin Dinajpur		
456	Darjeeling		
457	Hooghly		
458	Howrah		
459	Jalpaiguri		
460	Jhargram		
461	Kalimpong		
462	Kolkata		
463	North 24 Parganas		
464	Paschim Bardhaman		
465	Purba Medinipur		
466	Uttar Dinajpur		

User Manual For Filling Online Scorecard

Step 1: Registration of Implementing Agency Under SFURTI

Applicant can register as Implementing Agency through the Sfurti portal and create the user Id and password for sign in.

Applicants who have already registered as Implementing Agency, they can directly go to the login page to sign in.

Instructions for User Login:

- 1.To access the Officer's corner, you can login using the Valid Credential Provided by Admin.

Please follow the below process to Login

1. Enter Valid User Id.
2. Enter Valid Password.
3. Enter Valid Verification Code as given in Captcha Image.
4. Verification Code is not case sensitive.
5. Click on Login Button

2. Once you login with valid credential user will redirect to their Dashboard where multiple action has to be done.

Step 2: Downloading Instruction/Guidelines For Filling Concept Application and Scorecard.

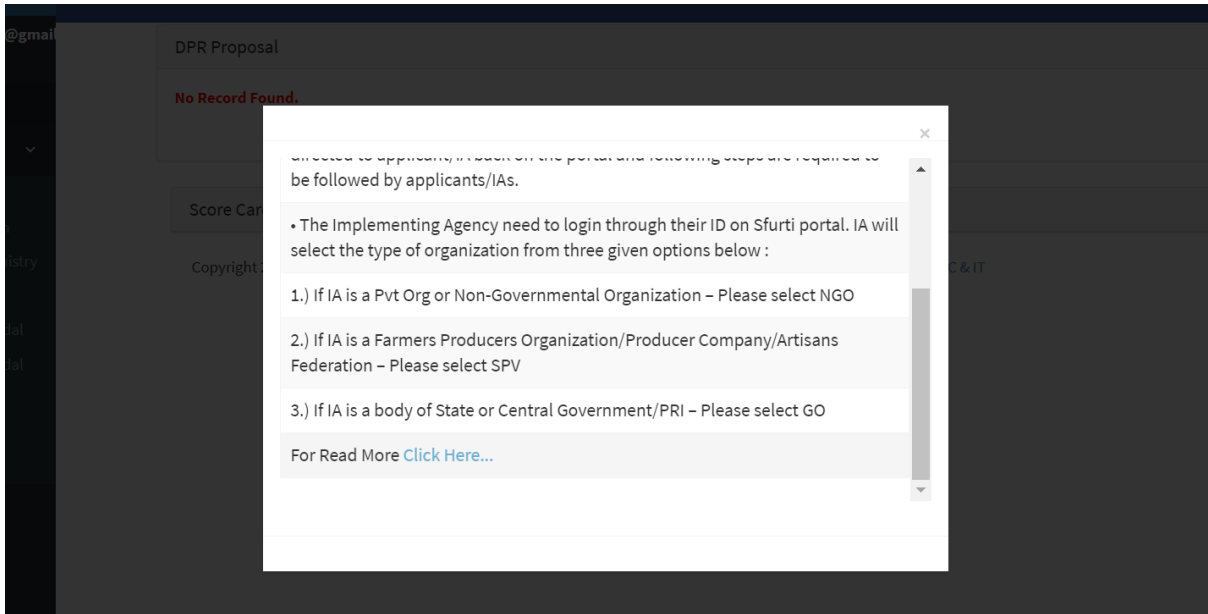
Post registration once the applicant login to the portal, the pop up of the instructions as well as user manual will be displayed. Please download these files to be used as reference while filling the scorecard. These are as below:

SFURTI - Concept Level Application

Ministry has decided for an early-stage evaluation of the concept application and to take up the most feasible proposals for further DPR (Detailed Project Report) development. The early-stage evaluation of the application will be done through an automated score card system after filling the concept application form on the Sfurti portal. All the concept proposals already submitted will be directed to applicant/IA back on the portal and following steps are required to be followed by applicants/IAs.

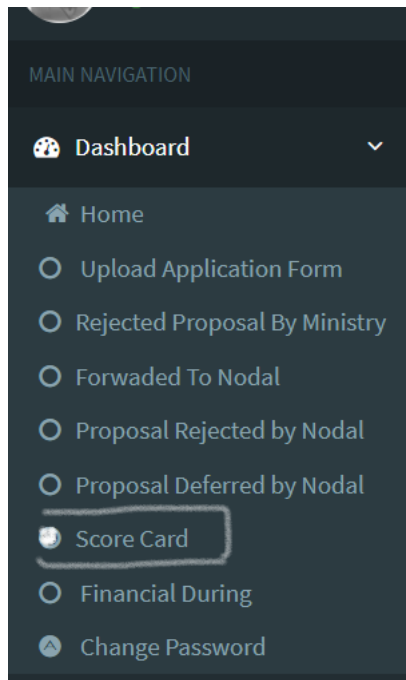
- The Implementing Agency need to login through their ID on Sfurti portal. IA will select the type of organization from three given options below :

- 1.) If IA is a Pvt Org or Non-Governmental Organization - Please select NGO



Step 3: Select 'Scorecard' from the dashboard.

Please select the option of 'Scorecard' from the dashboard, as given below.



Step 4: Filling basic details form as below, after login.

Applicant needs to fill the basic details as given below and save the details.

[Back](#)

Cluster Details

1. Name of Cluster * <input style="width: 90%;" type="text" value="Handloom Weaving Cluster"/>	2. Implementing Agency Name * <input style="width: 90%;" type="text" value="XYZ Trust"/>
State * <div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between; align-items: center;">ANDHRA PRADESH▼</div>	District * <div style="border: 1px solid #ccc; padding: 2px; display: flex; justify-content: space-between; align-items: center;">KURNOOL▼</div>

Save Details

Step 5: Select 'Edit' Option To Proceed Further

Once the "Cluster Details" are Saved the below page will be displayed. Kindly select the 'Edit' option to start filling the form and scorecard

No Record Found.

Score Card Data				
SNo.	Cluster Name	State Name	District Name	Delete
1	Handloom Weaving Cluster	ANDHRA PRADESH	KURNOOL	Edit

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• Designed and developed by NIC, Deity, MoC & IT

Step 6: Upload The Duly Filled Concept Application Form

The concept level application form needs to be filled and uploaded in this section. The format of the application form is uploaded in the portal and can be found on your dashboard.

If the proposal application form has already been filled earlier, kindly upload the same, if necessary, with few modifications.

New applicants must download the format of the Proposal Application Form from the dashboard and duly fill all the details of the application form.

Please note: To fill the indicators of the Scorecard, the proposal application form needs to be uploaded first, otherwise the scorecard cannot be filled.

Concept Note

Upload Concept Note

Choose File Proposal C...alda.docx

Upload

[Only pdf, jpeg, jpg files] File size should not exceed 5.0 MB

Only pdf, jpeg, jpg files and file name should not contain any special characters and any space between file name

Step 7: Filling of details against each indicator.

Please refer to the explanation for each indicator as given in the 'Instructions For Scorecard'

Select the options of each indicator and automatically the marks will be assigned as per scoring criteria.

Supporting document for respective indicator to be uploaded simultaneously, while selecting the options for the same indicator and before moving to the next indicator. The process of uploading of supporting document has been given, in the next step.

Implementing Agency

1.)Period of work experience in the proposed sector, within last 10 years

More than 5 Years

5 marks

Choose File Aurang_Conce.pdf
[View/Download](#)

Upload

2.) Period of Work experience in district where proposed cluster is located, within last 10 years

More than 8 Years

10 marks

Choose File 5116877031...87a4807.pdf
[View/Download](#)

Upload

3.)Number of Beneficiaries Covered by the Organization in the same sector

301 - 500 beneficiaries

3 marks

Choose File CLCSS_avg_25052021.pdf
[View/Download](#)

Upload

4.)Prior convergence with any other Government Agency/Scheme

Convergences with more than 1 scheme/ Gov

10 marks

Choose File 5116877031...87a4807.pdf
[View/Download](#)

Upload

5.)Type of Intervention Covered by the Organization as IA

Trainings, Capacity Building and Skill Upgrad

3 Marks

Choose File 5116877031...87a4807.pdf
[View/Download](#)

Upload

Step 8: Uploading of Supporting Evidence

To upload the supporting evidence for each indicator, choose file and upload the same, for respective indicator.

Once the form is uploaded against the indicator, it will complete the process for the same indicator and the message of '**Record Submitted Successfully**' will be displayed.

Implementing Agency

1.) Period of work experience in the proposed sector, within last 10 years	<input type="text" value="More than 5 Years"/>	<input type="text" value="5 marks"/>	<input type="button" value="Choose File"/> No file chosen View/Download	Record is submitted successfully. <input type="button" value="Upload"/>	
2.) Period of Work experience in district where proposed cluster is located, within last 10 years	<input type="text" value="More than 8 Years"/>	<input type="text" value="10 marks"/>	<input type="button" value="Choose File"/> No file chosen View/Download		<input type="button" value="Upload"/>
3.) Number of Beneficiaries Covered by the Organization in the same sector	<input type="text" value="301 - 500 beneficiaries"/>	<input type="text" value="3 marks"/>	<input type="button" value="Choose File"/> No file chosen View/Download		<input type="button" value="Upload"/>
4.) Prior convergence with any other Government Agency/Scheme	<input type="text" value="Convergences with more than 1 scheme/ Gov"/>	<input type="text" value="10 marks"/>	<input type="button" value="Choose File"/> No file chosen View/Download		<input type="button" value="Upload"/>
5.) Type of Intervention Covered by the Organization as IA	<input type="text" value="Trainings, Capacity Building and Skill Upgrad"/>	<input type="text" value="3 Marks"/>	<input type="button" value="Choose File"/> No file chosen View/Download		<input type="button" value="Upload"/>

Step 9: Filling Information In Case Of Multiple Option Selection

There are certain indicators which may require to select multiple options, as mentioned in the explanation given in the instruction file. In those cases, please select multiple indicators from the checkbox, example given as below:

1.) Brownfield Project

<input type="checkbox"/> --Select--
<input type="checkbox"/> No prior interventions in the cluster in the sector
<input checked="" type="checkbox"/> Soft interventions like Design Development and skill upgradation etc.
<input type="checkbox"/> Formation of artisan/producer groups & capacity building
<input checked="" type="checkbox"/> Production, Marketing in the cluster including marketing tie up etc

No file chosen
[Only pdf files] File size should not exceed 5.0 MB

Step 10: View Scorecard & Forward To Nodal Agency

Once the details of all indicators of both the sections are filled then the applicant can view the scorecard from the tab of 'View Scorecard'.

Sectoral Experience and Exposure

1.) Period of work experience in the proposed sector, within last 10 years

More than 1 Year - 2 Years

2Marks

[View/Download](#)

2.) Period of Work experience in district where proposed cluster is located, within last 10 years

More than 2 Years-5 Years

6Marks

[View/Download](#)

3.) Length of existence of the Organization.

More than 4 Years - 7 years

6Marks

[View/Download](#)

4.) Number of Beneficiaries covered by the Organization in the past, in the district where cluster is located in any development related intervention.

301 - 500 beneficiaries

3Marks

[View/Download](#)

5.) Type of Intervention Covered by the Organization as IA

Mobilisation and formation of collectives/PGs/SHGs/FPOs

3Marks

[View/Download](#)

Financial Capacity of IA

1.) Average Annual Expenditure or Budget in last 3 Years

More than 50 L

5Marks

[View/Download](#)

2.) Average Annual Funding from Govt Bodies (State/Central in Last 3 Years)

More than 50 L

5Marks

[View/Download](#)

3.) Average Annual Funding from Non- Governmental Sources, CSR, Medium and Large Funding Agencies or any other source (Last 3 years)

More than 50 L

5Marks

[View/Download](#)

2.) Scope of Increase in Artisans' Incomes

More than 2 upto 3 times existing income in year 1

3Marks

[View/Download](#)

3.) Land ownership/lease by SPV (minimum 5000 sqft)

Registered leased

5Marks

[View/Download](#)

4.) Category of Proposed Beneficiary

Combination of various categories from marginalised sections as more than 50 % will also be considered

5Marks

[View/Download](#)

5.) Nature of District

Hilly Districts

10Marks

[View/Download](#)

6.) Type of Product or Craft

other National or State government recognitions

5Marks

[View/Download](#)

Final Result

Total Marks

78 Marks

[Forward to Nodal Agency](#)

[Print](#)

Please select the preferred Nodal Agency from the drop-down list.

The screenshot shows a 'Forward Application' dialog box with a dropdown menu titled '*Please Select'. The dropdown is open, showing a list of nodal agencies. The agency 'KVIC' is highlighted in blue. Below the list are two buttons: 'Forward to Nodal Agency' and 'Print'.

Nodal Agency
--Select--
Foundation for MSME Cluster(FMC)
KVIC
COIRBOARD
IIEG
NIMSME
NIESBUD
IEDO
IMEDF
J & K KVIB
Council for Handicrafts Development Corporations(COHANDS)
Central Institute of Hand Tools, Jalandhar
Hand Tool Design Development and Training Centre, Nagaur (Rajasthan)
Central Tool Room, Ludhiana
Central Tool Room and Training Centre, Kolkatta
Central Tool Room and Training Centre, Bhubaneshwar(CTTC)
Indo Danish Tool Room (ITDR), Jamshedpur
Tool Room & Training Centre, Guwahati
Indo-German Tool Room, Ahmedabad
Indo-German Tool Room, Aurangabad

The screenshot shows the 'Forward Application' dialog box with 'Council for Handicrafts Development Corporations(COHANDS)' selected in the dropdown menu. The 'Forward' button is highlighted in blue, and the 'Close' button is also visible.

Kindly click the forward button after selecting the Nodal Agency and the final scorecard with Application and All uploaded supporting document will be forwarded to the concerned Nodal Agency.

Step 11: Submission Intimation And End Of Process

Once the scorecard is forwarded the below message will be displayed and the scorecard can be printed, if required.

5.) Nature of District

Hilly Districts

10Marks

[View/Download](#)

6.) Type of Product or Craft

other National or State government recognitions

5Marks

[View/Download](#)

Final Result

Total Marks

78 Marks

Print

Your ScoreCard is already send to Nodal Agency
